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# 2020-2021

**ACCESSIBILITY FOR HANDICAPPED CLIENTS OR STUDEDEENTS WITH DISABILITIES**

*Mission Statement: To inspire its students by creating and maintaining a student-centered occupational environment which culminates in gainful employment.*



## ACCESSIBILITY FOR HANDICAPPED CLIENTS OR STUDENTS WITH DISABILITIES

MBC is committed to providing an accessible and supportive environment for students with disabilities, consistent with its obligations under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Accordingly, MBC does not discriminate on the basis of disability against otherwise-qualified individuals in any program, service, or activity offered by MBC, and strives to ensure that no otherwise-qualified individual with a disability is excluded, denied services, segregated, or otherwise treated differently than other individuals because of the absence of auxiliary aids or other appropriate services. This applies to all students and applicants for admission to Midwest Barber College. However, accommodations cannot result in an undue burden to MBC or fundamentally alter the requirements essential to a program of instruction.

Midwest Barber College will provide students with disabilities academic adjustments, auxiliary aids and reasonable accommodations that are necessary to ensure students are not denied the benefits of, or excluded from participation in, Midwest Barber College programs.

MBC will make reasonable modifications to its academic requirements that are necessary to ensure that the requirements do not discriminate against students with disabilities. Midwest Barber College will ensure that it provides physical access to students with disabilities. It is also the responsibility of MBC to permit students with disabilities to use service dogs on campus.

The person responsible for implementing these responsibilities is the Director. When a student informs a School staff member that the student is disabled, or needs accommodations or assistance due to disability, the staff member will refer the student to the Director.

### **REASONABLE ACCOMMODATIONS**

Midwest Barber College is committed to providing reasonable accommodations and academic adjustments to allow qualified individuals the opportunity to participate in programs, activities, and employment. MBC recognizes that there may be times when students and their instructors, can resolve accommodation requests informally. However, in many cases, such requests require a more formal process with the request being made to and considered by a designated decision-maker, with the opportunity for an appeal. Midwest Barber College will assist with reasonable accommodations and academic adjustments in connection with:

- a disability
- pregnancy, childbirth, or a medical condition related to pregnancy or childbirth
- religious practices
- status as a victim of domestic violence, sex offense or stalking

If you feel any of above considerations pertain to you and would like to present a formal request, please contact the Director of Operations, Shawna Phifer. There may be an intake form for you to complete, as to make a fair and knowledgeable decision.



Midwest Barber College will thoroughly review all requests on a case-by case basis in accordance with applicable federal, state and city law. Midwest Barber College prohibits retaliation against individuals for requesting reasonable accommodations or academic adjustments, appealing decisions concerning such requests, or for making or participating in claims of discrimination.

All requests for accommodations and academic adjustments, and all supporting documentation, including but not limited to medical information, are considered confidential and will be shared with college officials only on a need-to-know basis. Such documentation will only be used to evaluate the requested accommodation. Employee and applicant accommodation documentation will be kept in a separate file in the office of Director of School Operations. Student accommodation documentation will be kept in the office of Students Accounts Manager.