



901 SW 37TH STREET
TOPEKA, KANSAS
66611

TEL: 785-266-2500
FAX: 785-2662501

www.midwestbarbercollege.com

INSTITUTIONAL TRANSFER OF CREDITS

Mission Statement: To inspire its students by creating and maintaining a student-centered occupational environment which culminates in gainful employment.



TRANSFER STUDENTS WITHIN THE INSTITUTION

TRANSFER OF CREDIT RE-ENTRY STUDENTS

- Students who withdrew may re-enter into the program without the loss of program clock-hours provided it is within six (6) years from the date of withdrawal.
- Students being readmitted to the school must complete an Application for Admission prior to the beginning of the session for which enrollment is sought. The application must be accompanied by the applicable non-refundable fee.
- Students who are eligible for readmission and who attended MBC in the past will be considered a transfer student. To be eligible for unconditional readmission, students must have earned at least a 2.5 cumulative grade point average on all work attempted at MBC. If this condition is not satisfied, applicants for readmission will be placed on academic probation.
- Satisfactory Academic Progress (SAP) evaluation periods are based on actual contract hours at the institution.

A) Before 180-days/6 month return in the same Payment Period the student left, same SAP and same contract

B) After 180-days/6 months student returns as a transfer student with the approved amount of transfer hours and new contract

- All student records are the responsibility of the said student. MBC reserves the right to evaluate the previous enrollment to verify the student was in good standing and their tuition account paid up to the last date of attendance before the student is accepted for re-enrollment.
- Students will be readmitted under the curriculum in effect at the time of readmission.
- The institution reserves the right to evaluate the previous enrollment to verify that the student was in good standing and their tuition account paid up to the last date of attendance before the student is accepted for re-enrollment.
- Students eligible for readmission under a different program must meet all program requirements for admission to that program

TRANSFER STUDENTS FROM OTHER INSTITUTIONS

When a student has received training in another school or program that meets and complies with the educational regulations governed the Kansas Board of Barbering as per the laws of the State of Kansas, credit will be given. A minimum of 500 of the total hours required 1500 for completion must be earned at Midwest Barber College. Only official transcripts from a Barber college that is recognized by the Kansas Board of Barbering will be accepted by Midwest Barber College. Accreted information is usually printed under the name of the institution on the front of the transcript and/or in the transcript legend on the back of the transcript.

Official transcripts are those sent directly from the sending institution's registrar's office to the Administrative Office of MBC.



MBC will not accept transcripts stamped “Issued to Student.” Authenticity checks of official transcripts must be performed by the Administrative Office Staff. The signature on transcripts received and the date of issue must be checked. A statement regarding authenticity of signature is usually printed on the transcript.

The authenticity of the paper on which the transcript is printed should be checked. The color of the paper and authenticity test is usually printed on the transcript. The institution’s seal or a statement regarding the seal is usually printed on the front of the transcript. Students who have been suspended for academic or disciplinary reasons ARE NOT eligible for transfer. Revised August 2020 Page 26 The decision to accept a student who has been suspended for disciplinary reasons will be the determination of the Administrator, the Advisory committee, and the Lead Instructor. The severity of the reason for a disciplinary suspension may have an impact on the decision to accept a student for enrollment in MBC

NOTICE CONCERNING TRANSFERABILITY OF CLOCK HOURS AND CREDENTIALS EARNED AT OUR INSTITUTION

Students may transfer to another institution, hours accumulated towards the Kansas Barber License, will be at the discretion of the receiving institution and their State Barber authority. The transferability of clock hours a student earns at Midwest Barber College is at the complete discretion of an institution to which the student may seek to transfer.

MBC does not guarantee transfer of credits; this is solely up to the receiving institution. Acceptance of the certificate a student earns for completing any program at MBC is also at the complete discretion of the institution to which the student may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending MBC to determine if you will receive credit for the classes you complete at MBC